

Zehle, Sample Grade Sheet Term Papers (Proseminar)

Name of Student:

Title of Term Paper:

Final Grade: 08 (the evaluation score – rounded figure, max. 15 Pts - is your final grade)

Suggestions: This is a grade sheet, in-text feedback is provided to explain the evaluation/score.

Title (max. 01)

- Criteria: titel is adequately descriptive, interesting, novel
- Evaluation: title announces the topic but not a sub-title to describe what the paper actually does with this topic
- Score: 0.5

Introduction (max. 02)

- Criteria: introduction offers context (lead), includes a thesis statement and an accurate overview of scope of the argument
- Evaluation: introduction provides a summary of the paper's content, but no argument or thesis statement
- Score: 1.0

Content (max. 03)

- Criteria: coverage of the topic is comprehensive (in relationship to introduction/thesis statement), identifies and discusses key issues/tensions, accounts for chosen emphasis (why consideration of X rather than Y)
- Evaluation: paper consist mostly of summary, transition phrases are mainly used to link ideas but not to indicate their relationship, includes textual analysis but that analysis is merely summary not integrated into the paper's argument
- Score: 1.5

Structure (max. 03)

- Criteria: structure follows logical sequence and flow, offers transitions, includes appropriate use of references (to illustrate or support claims), and (if appropriate) headings and sub-headings
- Evaluation: sequence makes sense, but section titles should not replace explicit transitions derived from an overall approach/argumentative strategy, transition phrases ('in so far') don't make sense as transition phrases
- Score: 1.5

Grammar & Vocabulary (max. 03)

- Criteria: rich use of vocabulary (verbs, adjectives, figures of speech), the text is proofread (typos, sentence structure) and uses correct citation formats (in-text, notes)
- Evaluation: fluent writing, citations often do not follow standard format, weak transitions, good use of sources
- Score: 1.5

Secondary Literature (max. 02)

- Criteria: secondary literature is characterized by the breadth and quality of sources, includes off- and online sources, and (if appropriate) incorporates course materials
- Evaluation: good sources, but heavy reliance on online sources, surprisingly little use of course materials or academic references
- Score: 1.0

Conclusion (max. 01)

- Criteria: conclusion offers synthesis of argument, (if appropriate) outlook beyond mere summary, draws appropriate conclusion
- Evaluation: summary of summary rather than critical assessment of paper and outlook
- Score: 0.5